



DEPARTMENT OF THE AIR FORCE

78th Air Base Wing (AFMC)
Robins Air Force Base Georgia

(Date)

MEMORANDUM FOR UNIT COMMANDER
78 FSS/FSMPD
IN TURN

FROM: (Member's name, unit/office symbol)

SUBJECT: In-Place Base of Preference (BOP) Application – (Member's AFSC)

1. Please consider me for an in-place BOP. I was not assigned to this base under any BOP provisions.
2. (*For Airmen married to another military member only.*) I have been counseled on BOP and joint-spouse assignment criteria. I understand if I request a BOP, I will first be considered for assignment to my spouse's location unless joint spouse assignment is not desired (intent code H). I understand we may each request a BOP in our own right to the same location, including in-place, if we are both eligible. I understand approval of a PCS or in-place BOP does not result in deferment for my spouse.
3. (*For FTA retraining under QRP.*) I understand I will have my BOP application considered in preference order and my spouse will be considered for a joint-spouse assignment unless joint-spouse assignment is not desired (intent code H). However, I understand that manning at the requested locations must support both me and my spouse in order for the assignment to be approved.

(Applicant's Signature)

(Typed name, grade, USAF, SSN)

1st Ind, Unit Commander

(Date)

TO: 78 FSS/FSMPD

1. Recommend approval/disapproval. Deferment of this Airman for PCS under BOP program is/is not in the best interest of the Air Force. (*Disapproval recommendation requires specific justification*)

(Commander's Signature)

(Commander's Signature Block)